

Internal Quality Assurance Cell
Kohima College.

27/01/2020

Meeting Minutes

The coordinator chaired the programme and gave a report on the various activities conducted in the college and the successful submission of AQAR (2018-19) on 4th Oct'19 and acceptance of the same by NAAC on 9th Oct'19

The following agendas were discussed and taken up in the meeting:

1. To initiate the preparation for the next AQAR, it was decided that the earlier division of criterion to the different departments will be the same.
2. The proposal from Swachh Bharat Abhiyan Cell to conduct poster competition and plantation drive in the college as an activity to create environmental consciousness was accepted by the house.
3. Student Welfare committee to plan for Parting social. All responsibility of contacting special guest for the programme and other arrangements to be done by them.

(Sungje Minla)
Coordinator-IQAC

Kohima College Kohima

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7/8/19

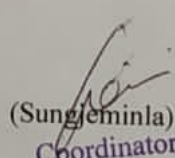
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The meeting was convened for review of inputs criterion-wise and suggestions of the Annual Quality Assurance Report (2018-19)

In addition to this it was also decided that the different cells should plan out some activities for the teachers as well as the students to be conducted before the year end. The following points were also discussed.

Details of program and allotment of tasks for

- i. College week, Cultural day, Literary day. The Students' Welfare Committee was given the overall charge to work out the details
- ii. The house felt the need to organize a Seminar, National/ International wherein KCK faculty members can also participate and present papers. The Research Cell to organize in collaboration with the IQAC.
- iii. The house agreed to invite the mentee college, Peren Govt. College Peren. for a Cultural Exchange Program with KCK . The tentative date fixed is 27th November'2019

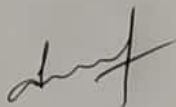

(Sunglem Inla)
Coordinator
IQAC
Kohima College Kohima

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12/6/19

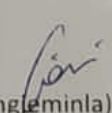
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1. With the start of a new semester, it was once again decided to sent out letters to the various committee to plan and submit their plan of action for the current session, so that the authority can allot day/ slot for its activities
2. As is the tradition of the college to formally welcome freshers, Students' Welfare Committee was entrusted with the planning the details for Freshers' Social and also to organize a social work in the college campus before the same
3. Research cell to activate and chart out the details for the Interdepartmental Seminar.
4. Research cell and Magazine Committee to start working for the publication of the college Journal and College Magazine respectively.
5. The house decided to bring out Students Handbook, with information about the various facilities available in the college, Admission and Examination Policy, code of conduct. The task was entrusted to the IQAC Coordinators.
6. The suggestion from the Student's Guidance, Mentoring and Career Counselling Cell to maintain a proper 'Mentoring Record book' was also accepted. The house entrusted the Cell to work on the details.
7. Alumni committee was entrusted to collect data of graduating students and also to work out modalities to keep a track of our alumni.



Lona Katiry

Asst Coordinator, IQAC



(Sung Lemnla)

Coordinator, IQAC

Coordinator
IQAC

Kohima College Kohima