

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2014-2015

I. Details of the Institution

1.1 Name of the Institution

Kohima College, Kohima

1.2 Address Line 1

Billy Graham Road

Address Line 2

Post Box No. 619, P.O Kohima

City/Town

Kohima

State

Nagaland

Pin Code

797001

Institution e-mail address

Kohima_college_kohima@yahoo.com

Contact Nos.

09436010148, 08575775899

Name of the Head of the Institution:

Dr. Watijungshi

Tel. No. with STD Code:

0370-2280356

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879)

OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.56	July 05 2012	July 04 2017
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2012-13 submitted to NAAC on 31.08.2013
- ii. AQAR 2013-2014 submitted to NAAC on 02.09.2014
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State N/A Central N/A Deemed N/A Private N/A

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing N/A Totally Self-financing N/A

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	N/A		
University with Potential for Excellence	N/A	UGC-CPE	N/A
DST Star Scheme	N/A	UGC-CE	N/A
UGC-Special Assistance Programme	N/A	DST-FIST	N/A
UGC-Innovative PG programmes	N/A	Any other (<i>Specify</i>)	N/A
UGC-COP Programmes	N/A		

2. IQAC Composition and Activities

2.1 No. of Teachers	09
2.2 No. of Administrative/Technical staff	01
2.3 No. of students	Nil
2.4 No. of Management representatives	02
2.5 No. of Alumni	Nil
2.6 No. of any other stakeholder and community representatives	Nil
2.7 No. of Employers/ Industrialists	Nil
2.8 No. of other External Experts	02
2.9 Total No. of members	14
2.10 No. of IQAC meetings held	05

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

Academic related; skill development; social and cultural issues.

2.14 Significant Activities and contributions made by IQAC

Mentoring; organising seminars; workshops; talk programs; lecture programs; capacity building and skill development programs; publication of journal and college annual magazine; preparing questionnaires for students, parents and alumni; career guidance and counselling; life skill training for students; co-curricular activities for students etc.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements

* Attach the Academic Calendar of the year as Annexur - Annexure I attached.

2.15 Whether the AQAR was placed in statutory body Yes No

Management N/A Syndicate N/A Any other body N/A

Provide the details of the action taken

N/A

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	01	Nil	Nil	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				02
Total	01			02
Interdisciplinary	Nil	Nil	Nil	Nil
Innovative	Nil	Nil	Nil	Nil

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	01
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure : **Annexure II/ III/ IV attached.**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The college is following the semester system with revised syllabus introduced by the Nagaland University since the session 2012-1013

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	47	32	15	Nil	Nil

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year: Nil	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia: **Nil**

No. of Faculty	International level	National level	State level
Attended	-	-	-
Presented papers	-	-	-
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Poster campaign; peer teaching; evaluation of peer presentation; students' participation in syllabus related seminars; project works; assignments; tests; field trips; life skill training; debates; quiz; extempore speech; essay & poetry writing competition; theme related painting competition; study tours.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

The college does not have the authority to initiate any reforms. It follows academic norms laid down by the Nagaland University.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

05

05

05

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division (Grade system)				
		Distinction %	I %	II %	III %	Pass %
Honours Course	176	N/A	N/A	N/A	N/A	71.59
Pass Course	109	-do-	-do-	-do-	-do-	65.14

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The IQAC designs and monitors - participation of students in academic and syllabus related seminars and workshops/ group discussions/ peer teaching and evaluation of peer presentation; project works; assignments and tests; field trips; study tours; poster campaigns on the prescribed syllabus; coverage of doubts and other remedial measures for academically weaker students during mentoring sessions; life skill training; debates; quiz; extempore speech; theme related painting, essay & poetry writing competitions.

Department HODs monitor the lesson plan, course coverage, revision of their respective departments. The Examination Committee conducts meetings before and after every internal and University examination and declaration of results to deliberate on students academic performance.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	Nil
HRD programmes	12
Orientation programmes	Nil
Faculty exchange programme	Nil
Staff training conducted by the university	08
Staff training conducted by other institutions	04
Summer / Winter schools, Workshops, etc.	10
Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	15	Nil	Nil	06 (temporary) 19 (contingency)
Technical Staff	Nil	Nil	Nil	Nil

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- * Conducting cycles of Inter-Departmental seminars.
- * Organising capacity building seminars/ workshops by inviting renowned resource persons from various fields.
- * Mandatory writing of research papers for publication in the college journal.
- * Participation in RCs/ OCs; Summer/Winter schools and other short term programmes.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	01	7,38,000	2014-15
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects: Nil

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	-	-	11
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications: Nil

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2014-15	Govt. Of Nagaland	7.38 lakhs	7.38 lakhs
Minor Projects	Nil	-	-	
Interdisciplinary Projects	-do-	-	-	
Industry sponsored	-do-	-	-	
Projects sponsored by the University/ College	-do-	-	-	

Students research projects <i>(other than compulsory by the University)</i>	Nil			
Any other(Specify)	-do-			
Total	Nil			

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from: **N/A**

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences
organized by the Institution
:**Nil**

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : **Nil**

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

: Nil

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
01	-	-		-	-	-

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

Nil

Nil

3.19 No. of Ph.D. awarded by faculty from the Institution

Nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF Nil SRF Nil Project Fellows Nil Any other Nil

3.21 No. of students Participated in NSS events:

University level Nil State level 250
National level 180 International level Nil

3.22 No. of students participated in NCC events:

University level Nil State level 66
National level 86 International level Nil

3.23 No. of Awards won in NSS: Nil

University level - State level -
National level - International level -

3.24 No. of Awards won in NCC:

University level Nil State level 03
National level Nil International level Nil

3.25 No. of Extension activities organized

University forum Nil College forum Nil
NCC 04 NSS 04 Any other 20

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- * Skill development programme for women students and faculty by conducting cooking class-13.09.2014
- *Participation of NSS, Officers –in Chargers of NSS and faculty in Swach Bharat Abhiyan-16.10.2014
- * Participation of NSS, Officers –in Chargers of NSS and faculty in Rashtriya Ekta Divas-31.10.2014
- * Observance of Cultural Day-13.11.2014
- * Participation of 30 NCC cadets in Republic Day March Past-26.01.2015
- * Miss Keyakhrienuo Solo of 2nd sem received President’s Award for Community Service and Nation Building by a guide under Bharat Scouts and Guides Organization, at Rashtrapati Bhawan, New Delhi.- 16.02.2015.
- * Observation of International Women’s Day organised by Women Cell of the college-17.04.2015
- * Participation of students as Tourist Guides in Nagaland in a programme conducted by India Trail- 09.05.2015.
- * Participation NSS unit, Officers-in-Charge and faculty on World Environment Day-05.06.2015
- * Participation of Faculty and 207 students in E Marathon as part of Digital India and organized by IT and Communication Dept. where 1st position and 7 consolation prizes were bagged by our students.- 03.07.2017. The Marathon was spearheaded by the NSS unit of the college.
- * Participation of 20 NCC cadets in Thal Sainik Camp at Jorhat, Assam-13.08.15-20.08.15
- * Participation of 36 NCC cadets in March Past on Independence Day-15.08.2015
- * Piloting of Chief Guest by NCC cadets on college Fresher’s Day-18.08.2015
- * Annual visit of hostellers of UGC Girls’ Hostel to Kohima Orphanage.
- * Participation of student in Swift Election Campaign organized by the Office of the Deputy Commissioner, Kohima, Nagaland, and appointment of the student to serve as Campus Ambassador of Clean Election Campaign.
- * Use of the college building for conduct of Civil Service and State Service exams, and participation of faculty as invigilators in all such exams.
- * Participation of faculty as member of District Level Selection Board for Governor’s Meritorious Award in Literature, conduct of interviews/ evaluation of scripts/ question papers setting/ question paper moderation of University etc, as subject experts in various departmental selection exams.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	28.27 acres	Nil	Govt.	28.27 acres
Class rooms	15	-do-	-do-	15
Laboratories	01	-do-	-do-	01
Seminar Halls	01	-do-	-do-	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	02	N/A	Students' Fund	02
Value of the equipment purchased during the year (Rs. in Lakhs)	1.22	N/A	-do-	1.22
Others	Nil			

4.2 Computerization of administration and library

Configuration up-gradation and digitization of library completed. Server domain installed.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	16634	Record of accurate value unavailable	147	95,000	16781	-
Reference Books	2056		18	22,000	2074	-
e-Books	Nil		-	-	-	-
Journals	16		03	3,000	19	-
e-Journals	Nil		-	-	-	-
Digital Database			-	-	12014	-
CD & Video	48		-	-	48	-
Others (specify)	-		-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	85	40	05	05	18	10	07	Nil
Added	Nil	-	-	-	-	-	-	-
Total	85	40	05	05	18	10	07	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Faculty, office staff and library staff undergo trainings periodically.

4.6 Amount spent on maintenance in lakhs :

i) ICT	1.70
ii) Campus Infrastructure and facilities	2.20
iii) Equipments	3.00
iv) Others	1.10
Total :	8.00

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- i) Profs.-in-Charge of students assigned to oversee students' activities and welfare. All efforts are made to provide a happy and homely ambience.
- ii) Faculty are included in Student bodies in the capacity of Co-ordinators/Advisors.
- iii) Students' Welfare Committee comprising of faculty.
- iv) Mentoring Committee comprising of faculty.
- v) Women Cell comprising of faculty.
- vi) Career Guidance and Counselling Committee comprising of faculty.
- vii) Grievance Redresal Committee comprising of faculty.
- viii) College Canteen Committee comprising of faculty.
- ix) Transportation Committee comprising of faculty and ministerial staff.
- x) Donation to students by faculty during fund raise for educational tours and co-curricular activities.
- xi) Upgradation of Prospectus beginning of every academic session.
- xii) Promote students' participation in all extension and co-curricular activities within and outside the institution.

5.2 Efforts made by the institution for tracking the progression

- i) Through mentoring on a one-on-one basis.
- ii) Through questionnaire feedbacks.
- iii) Through class tests, assignments, presentations and group discussions.
- iv) Through compilation of monthly attendance percentage.
- v) Through Examination Committee and Departmental meetings.
- vi) Through participation of faculty in all students' activities in the capacity of Co-ordinators/Advisors in student bodies.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1349	N/A	N/A	N/A

(b) No. of students outside the state

13

(c) No. of international students

Nil

Men

No	%
604	45

Women

No	%
745	55

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
07	07	1297	03	Nil	1314	03	10	1334	02	Nil	1349

Demand ratio -:1:2

Dropout % : 2.44%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

i) Mentoring.
ii) Career Guidance and Counselling.

No. of students beneficiaries

290

5.5 No. of students qualified in these examinations: **Records not maintained.**

NET	-	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

5.6 Details of student counselling and career guidance

i) Career Guidance and Counselling Committee organizes program annually towards the 2nd half of the year for final semester students. Resource persons are outsourced from various fields of expertise based on the interest/needs of the students.
ii) Follow up measures taken up during mentoring sessions.

No. of students benefitted

290

5.7 Details of campus placement: N/A

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

International Women’s day is observed annually organized by the Women Welfare Cell, a student body, in collaboration with Women Cell of the college. Essay writing, debates, quiz, extempore speech and other such activities with themes aimed at gender sensitization are conducted.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	Variable	Variable
Financial support from government	Record maintained by Dept. of Hr. Edn.	Record maintained by Dept. of Hr. Edn.
Financial support from other sources	Nil	N/A
Number of students who received International/ National recognitions	Nil	Nil

5.11 Student organised / initiatives: Nil

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

- i) Additional toilets on verge of completion.
 - ii) Reading room for library DPR submitted
 - iii) Boys' hostel on verge of completion
 - iv) Sports Complex on the verge of completion.
 - v) More books/reading materials procured for library.
-

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision Statement:

The college pledges not only to strive for Excellence, but also to prepare and nurture integrated personalities-men and women whose intellectual, mental, moral and physical faculties have been harmoniously developed-to become ideal persons and citizens who understand the meaning of life and what it demands from them.

Mission Statement:

- * To kindle and nurture the intellectual aspect of the students to make them intelligent, independent, resourceful and capable individuals.
- * To instil in the minds of the learners the value of academic excellence and pursuit of knowledge and learning.
- * To train them to become not only informed leaders but also to shape them into agents of social change e prepared for concerted social action.
- * To inculcate in them strong moral values and disciplined habits resulting in individuals with impeccable character and towering and enduring personalities.
- * To mentor them into developing healthy attitudes to life, humanity and the universe through a proper understanding of the self and the world.
- * To encourage self-learning and self- evaluation and to harness these for optimal productivity.

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

05 senior faculties are members of Board of Undergraduate Studies (BUGS) of the University. They help in the updating, redesigning and revision of the UG syllabi during the University's periodical updating, redesigning and revision of the UG curriculum.

6.3.2 Teaching and Learning

Participation of students in academic and syllabus related seminars and workshops/ group discussions/ peer teaching and evaluation of peer presentation; project works; assignments and tests; field trips; study tours; poster campaigns on the prescribed syllabus; coverage of doubts and other remedial measures for academically weaker students during mentoring sessions; life skill training; debates; quiz; extempore speech; essay & poetry writing competitions; theme related painting competitions.

Department HODs monitor the lesson plan, course coverage, revision of their respective departments. The Examination Committee conducts meetings before and after every internal and University examination and declaration of results to deliberate on students academic performance.

6.3.3 Examination and Evaluation

Conduct of university examinations/ evaluation/ scrutiny/ head examiner/ University question paper setting, moderation of university question papers. Conduct of various exam related activities like students' seminars, group discussions, project works; presentations, peers teaching and evaluation of peer presentations, etc. for internal assessments.

6.3.4 Research and Development

- * Cycles of Inter-Departmental seminars every academic session.
- * Writing of research papers for college journal publication.
- * Participation of faculty in RCs; OCs; workshops; Summer Schools and Winter Schools.
- * Capacity building seminars and other short term programs.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- * Configuration up gradation and digitization of library completed.
- * Server domain installed.
- * Additional books furnished in the library.
- * Networking, automation and digitization of library and other skill development trainings conducted/participated.
- * Boys' hostel/ indoor stadium/ additional toilets/ makeshift structure for horticulture project on verge of completion.
- * CCTV surveillance service/ air-conditioning/ and other amenities.
- * Internet facility in Principal's office chamber/ faculty common-room/ college office/ library .
- * Language lab for Functional English.
- * Ramitech Solution hired on contract for 1 year for physical supervision of Language Lab and digitization of the library.

6.3.6 Human Resource Management

- * Mandatory submission of APAR (Annual Performance Assessment Report) by faculty to the govt.
- * Annual analysis of performance of faculty and office staff through students' questionnaire feedback.
- * Participation of faculty in OCs/ RCs/ workshops/ seminars/ research and other career enhancing and skill development training programs.
- * All faculty involved in various committees.

6.3.7 Faculty and Staff recruitment

The institution is subject to the recruitment policies and procedures of the Government through the Dept. of Higher Education.

6.3.8 Industry Interaction / Collaboration

N/A

6.3.9 Admission of Students

* Preference given to economically and socially weaker section of the district, specifically students coming from Govt. Schools of the district. Thereafter, merit-based admission is given subject to availability of seat. Since 2014-15 session an additional section increased for 1st semester to accommodate more students.

6.4 Welfare schemes for

Teaching	* Loan facilities from bank through recommendation and forwarding of the institution. *GIS * Medical reimbursement for those who apply for it.
Non teaching	* Loan facilities from bank through recommendation and forwarding of the institution. *GIS * Medical reimbursement for those who apply for it.
Students	* PMS Scholarship is provided by the Government to meritorious and ST students and those who apply for it. * Faculty's donation during students' fund-raise drive for their various activities.

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes



No



6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Govt.	No	-
Administrative	Yes	Govt.	No	-

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The University conducts workshops periodically, involving teaching community for discussions and deliberations to effect examination reforms.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Apart from the date sheets of the University Term End Examinations prepared by the University, colleges are given autonomy to prepare their own academic calendar.

6.11 Activities and support from the Alumni Association

The Alumni Association play a supportive role by their constructive questionnaire feedbacks and active participation in major events. In the past years they have made many material contributions.

6.12 Activities and support from the Parent – Teacher Association

The Parent-Teacher Association conducts meetings as and when the need arises. Constructive criticism in the form of annual questionnaire feedback helps the institution in various policies of the running of the college.

6.13 Development programmes for support staff

Government and private agency organised skill development and other such training programmes are availed of by the support staff of the college.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- i) Mass Social Work within the campus and surrounding areas , nearby jungles and streams- 16.10.2014/12.11.2014/21.02.2015/01.04.2015/17.08.2015
- ii) NSS unit observed World Environment Day.-05.06.2015.
- iii) Trees/ greenery/ flowers plantation at regular intervals through the initiative of Friends of Nature Club/ Nss/ Students' Union.
- ix) Restrict use of plastic and environmentally hazardous materials and waste products.
- x) Rain water harvesting reservoir with capacity of 1,000,00 capacity is constructed.
- xi) Concrete waste-bin structure utilized for waste management.
- xii) Eco Awareness poster campaign installed in strategic spots of the college by Friends of Nature Club.
- xiii) Tobacco Free Zone posters painted in all strategic spots of the college by the college authority.

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- 1) Orientation on Digitization of Library for library staff conducted by Ramitech Co.-20.09.2014.
- ii) Training on Library Management and Automation for library staff at ATI-08.10.2014
- iii) I.T. Skill development for faculty through Social Media Awareness Program-10.04.2015.
- iv) SOUL 2o Software Training for library staff and faculty of Functional English-15.07.15
- v) 'Keep Left' campaign for students, staff and faculty to avoid congestions in corridors, passages and stairs of the college.
- vi) The policy of 'responsibility rather than control' adopted, hence decentralization of authority in areas of functioning of classes, leave of faculty to be monitored by HODs.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- 1) The request of the college to open Commerce stream has been approved by State Education Board.
 - ii) The state Horticulture Dept. has consented to the request of the college for a poly unit for the RUSA sanctioned Horticulture unit to provide vocational project for students.
 - iii) Boys hostel on the verge of completion.
 - iv) Additional toilets on the verge of completion
 - v) Indoor stadium under construction.
- * Also please refer to Annexure 2.15

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Annexures V & VI attached.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- i) Field Studies led by faculty-11.09.2014
- ii) Mass Social Work within the campus and surrounding areas, nearby jungles and streams- 16.10.2014/12.11.2014/21.02.2015/01.04.2015/17.08.2015
- iii) NSS with officers-in-charge and volunteers observed Swach Bharat Abhiyan by organising a marathon race -16.10.2014
- iv) Students participated in the Workshop on Sustainable Development and Waste Management in Commemoration of Earth Day. The program was organized by Dept. of Higher Education and held at Capital Convention Centre.-22.04.2015.
- v) NSS unit observed World Environment Day.-05.06.2015.
- vi) Environmental Studies is a compulsory subject for V and VI semester under Nagaland University.
- vii) Trees/ greenery/ flowers plantation in and around the campus.
- viii) Sensitize students on impact of human population on environment.
- ix) Restrict use of plastic and environmentally hazardous materials and waste products.
- x) Rain water harvesting reservoir of 1,000,00 capacity is constructed.
- xi) Concrete waste-bin structure utilized for waste management.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

<p>Strengths</p> <ul style="list-style-type: none"> * Experienced and skilled teachers. * Good rapport among teaching, non-teaching staff and students. * Good co-ordination between different committees of the college. * Supportive and co-operative students. * Supportive alumni and parents. * Homely and peaceful atmosphere. * Good location. 	<p>Weaknesses</p> <ul style="list-style-type: none"> * Poor attendance of students in the first period due to acute shortage of common transportation for students and poor connectivity. * Powerless to introduce new departments and new streams unless sanctioned by the Government. * Inability to expand much needed infrastructure unless sanctioned by the Government. * Inability to admit a greater number of meritorious students due to the admission policy of the college to cater to all applicants from interior rural area Government schools pass outs of the district who come with very low grades. * Vast curriculum and shortage of time to complete it hampers more activities with parents, alumni and other stake holders of the college.
<p>Opportunities</p> <ul style="list-style-type: none"> * The institution has prospect of becoming a centre of excellence if more classrooms are added so as to accommodate more meritorious students. * The institute can serve society to a greater extent, specifically the economically and socially less privileged strata of society if new departments and streams are launched as the education offered here is practically free education. * Has potentials to be the top arts college of the state in terms of results due to the college being one of the oldest colleges of the state hence manned by the most experienced teachers. But as almost all seats are filled by Government school passed- out students of rural areas of the district, applications of many meritorious 	<p>Threats</p> <ul style="list-style-type: none"> * Pressure from public, NGOs etc, compels the college to take in excessive enrollment. This poses threat to imparting quality education as personalized attention cannot be meted out to students. * Competition from other colleges in respect of results. Only after total intake of Govt. schools passed-out students admission on merit basis is applied for the remaining few seats. Such students stand little chance to achieve university ranking. * Lack of compact campus area may inconvenience future infrastructural expansion.

<p>students are turned down.</p> <p>* If more departments and new streams are launched, the institute has the potential to serve and help achieve the aspirations of students even in these new streams. Due to the almost non-existent fees, the economically poor students who otherwise would not have afforded to avail of higher education can pursue their degree course in various streams here.</p> <p>Also, cut-off marks for admission in other colleges</p> <p>Is very high. But due to the policy of our college to accommodate all students from Government schools of the rural area, such students who otherwise would not be admitted in other colleges due to their low grades, gets opportunity to pursue higher education through our college.</p>	
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8. Plans of institution for next year

- i) To persuade the Government for implementation of Commerce stream, sanction of fund for its infrastructure and creation of posts for its faculty.
- ii) To propose the Government for introduction of additional arts subjects like Sociology, Psychology, Philosophy and Geography.
- iii) To attempt to install smart class room.
- iv) To redesign and update college website.
- v) To approach the Government for construction of at least 5 staff quarters.
- vi) To extend administrative building and library for reading room on completion of the boys' hostel and additional toilets.
- vii) To install a gym in indoor stadium on its completion.
- viii) To install wi-fi.

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

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