



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution

Kohima College Kohima

- Name of the Head of the institution
- Designation
- Does the institution function from its own campus?

Dr. Vitsosie Vupru

Principal

Yes

- Phone no./Alternate phone no.

8974599054

- Mobile No:

8974599054/8575012362

- Registered e-mail

kohima_college_kohima@yahoo.com

- Alternate e-mail

iqackohimacollege23@gmail.com

- Address

Billy Graham Road (Kruoliezou)

- City/Town

Kohima

- State/UT

Nagaland

- Pin Code

797001

2.Institutional status

- Affiliated / Constitution Colleges
- Type of Institution

Affiliated College

Co-education

- Location

Semi-Urban

- Financial Status

UGC 2f and 12(B)

- Name of the Affiliating University **Nagaland University**
- Name of the IQAC Coordinator **Dr. Ketoukhrie-u**
- Phone No. **08974599054**
- Alternate phone No. **8575012362**
- Mobile **08974599054**
- IQAC e-mail address **iqackohimacollege23@gmail.com**
- Alternate e-mail address

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://www.kohimacollege.ac.in/wp-content/uploads/2023/04/AQAR-REPORT-2021-2022.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://www.kohimacollege.ac.in/wp-content/uploads/2023/12/Academic-Calendar-2023.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.56	2012	05/07/2012	04/08/2017
Cycle 2	B+	2.60	2017	30/10/2017	29/10/2022
Cycle 3	B++	2.80	2023	08/07/2023	07/07/2028

6. Date of Establishment of IQAC

12/03/2017

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
0	0	0	0	0

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of

[View File](#)

IQAC

9.No. of IQAC meetings held during the year 6

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Preparation of AQAR 2022, DVV, Self Study Report and submission of the same. Inter-departmental Academic Audit for 3rd Cycle NAAC Peer Team Visit preparation was conducted on 16th March 2023 and on 21st April 2023. Mock Drills for NAAC PEER TEAM were held.

2.Preparation for NAAC Peer Team Visit for 3rd Cycle Assessment. The 3rd Cycle of NAAC Assessment was successfully conducted from 20-21 June 2023. Kohima College was graded with CGPA of 2.8 (B++) w.e.f 08-07-2023 to 07-07-2028.

3.National Seminar: Research & Development Cell, KCK organized a National Seminar in collaboration with St. Joseph's college (Autonomous) Jakhama on the theme, "Intercultural Thinking: A Way Forward for Diverse Living" at St. Joseph' s College (Autonomous) Jakhama, sponsored by Indian Council of Philosophical Research (ICPR) New Delhi and Indian Council of Social Science Research - North Eastern Regional Centre (ICSSR-NERC) Shillong from 29th-31st January 2023.

4. Institution of Academic Excellence Awards: 1. Dr Satuo Sekhose Star Pupil Award (Rs 30,000) was instituted by the children of late Dr Satuo Sekhose from 2023 onwards. 2. Scholars' Badge: 11 students from 6th and 4th semesters have been awarded this award in 2023.

5. Institutional Mentoring on NAAC Assessment: Successfully mentored

Baptist College Kohima. Currently mentorship continues with Peren Government College, Oriental College Kohima and Baptist College Kohima.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. To organize a National Seminar	Kohima College Kohima organized a National Seminar in collaboration with St. Joseph's college (Autonomous) Jakhama on the theme, "Intercultural Thinking: A Way Forward for Diverse Living" at St. Joseph's College (Autonomous) Jakhama, sponsored by Indian Council of Philosophical Research (ICPR) New Delhi and Indian Council of Social Science Research - North Eastern Regional Centre (ICSSR-NERC) Shillong from 29th-31st January 2023.
2. To initiate for the next batch of Entrepreneurship Development Certificate Course	Due to some constraints, this has been kept in abeyance.
3. To organize a workshop under Skill Development Programme	The college could organise several programmes on skill development programmes. Some of these include 1. A Capacity Building Workshop titled "Campus to Corporate- Advancing Northeast" was organized on 21st Feb 2023. 2. One day workshop on Soft Skills, Communication Skills and Financial Literacy was organized on 21st April 2023.
4. To conduct more Faculty Development Programmes	The college could not organise any FDP in this period, however IQAC could disseminate information on FDPs conducted elsewhere and some faculty members have attended FDPs.

5. To celebrate College Foundation day and to make it an annual event of the college	Kohima College, Kohima Commemorates its 56th Foundation Day on 9th August 2023 with Shri. K. Puroh, former faculty member as the Special Guest. Academic Awards were presented to recipients of Dr. Satuo Sekhose Star Pupil Award and Scholars' Badge Award.
6. To organize more Gender Equity Programmes	International Women's Day was celebrated with the theme 'Gender Equality today for a sustainable tomorrow' on 8th March.
7. Cells and Committees to organize more commemorative programmes	Cells and Committees have organized programmes commemorating Earth Day, International Mother Language Day, World Health Day, World Environment Day and International Yoga Day, etc.
8. To construct a girls' common room for girl students in the ca	Construction completed. A pad vending machine has been installed for girls students in collaboration with Department of Science and Technology.

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Internal Quality Assurance Cell	10/11/2023

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• Designation	Principal
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Name	Date of meeting(s)
Internal Quality Assurance Cell	10/11/2023
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2021-2022	24/12/2022

15.Multidisciplinary / interdisciplinary

Currently, the college offers Bachelors' Degree programme in Arts and Commerce. By offering courses in humanities, social sciences and commerce, the college promotes multi-disciplinary and inter-disciplinary teaching-learning approach among students and teachers optimally, albeit various limitations. There are many curricular and co-curricular activities such as interdepartmental seminars among various departmental faculty members, talks, seminars and other presentations by faculty members belonging to different departments which help in breaking down silos among disciplines. Faculty members and students are also invited to various activities of other departments so as to encourage inter-disciplinary interaction and learning. The Peer Reviewed Academic journal provides space to bring together different research papers from different disciplines thereby promoting multi and inter-disciplinary approach of learning. Literary activities such as debates, quiz, extempore speech, declamation, etc., are organized on topics which are common for all disciplines. The College Annual Magazine also serves as a platform for multi-disciplinary and inter-disciplinary interactions amongst faculty and students.

16.Academic bank of credits (ABC):

The college is affiliated to Nagaland University and therefore follows the guidelines issued by the university on curriculum as well as other academic and non-academic matters. For the period (July 2022-June 2023), Nagaland University did not introduce FYUGP under NEP 2020 and therefore Academic Bank of Credit (ABC) was not introduced in colleges affiliated to Nagaland University. Nevertheless, the faculty and ministerial staff have done preliminary understanding of the concept of ABC and waiting for the university officials to give implementation guidelines. Moreover, the college maintains updated data on students' profile and results.

17.Skill development:

Realizing the importance of skill development amongst students, the college has introduced a Certificate Course on Entrepreneurship Development in collaboration with Educentre, Kohima, Nagaland. Twenty Four students have completed the course which was sponsored by Alumni Association, Kohima College. Apart from this course, the college organizes programmes such as soft skills, communication skills, leadership skills and financial literacy skills, etc., for the students. In order to identify and

hone students' skills, the college also organizes various competitions such as painting, logo designing, photography, reel making and videography.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

In line with the NEP 2020, the college has formed a committee on traditional knowledge system which has been giving the responsibility to conduct research, document and preserve traditional knowledge system of the Nagas. Few faculty members have been involved in research on indigenous knowledge on diverse themes such as conservation of natural habitats, indigenous food, indigenous sports, music, textiles, etc. The college has a functional tribal Museum which serves as a centre of knowledge on Naga history and culture. Various departments and cells have incorporated experiential learning amongst students via field study visits to important historical sites, villages, festivals, etc. Resource persons having expertise in indigenous language and folk songs have been invited to deliver special talks on these themes. The college also observes Annual Cultural Day where students are encouraged to display various cultural attires, songs, dances and sports. Traditional cuisines are also displayed and sold in the food stalls managed by the students belonging to various tribal and non-tribal communities.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

As mandated by National Education Policy (NEP) 2020 and National Higher Education Qualifications Framework (NHEQF) by University Grants Commission, the college has made modest attempts to introduce different aspects of Outcome Based Education covering Programme Outcome, Course Outcome, Specific Course Outcome and Graduate Attributes amongst faculty and students. At the beginning of every semester, students are made aware about the Learning Objectives and Expected Outcomes of each course. Different tools such as class test, mid-term exams, projects, assignments, quiz and other measures are used to test and measure the learning outcomes. In order to enhance effective learning-teaching process, diverse teaching methods are used such as class lecture, discussion, demonstration, peer teaching among students, group and individual presentation, Q & A and experiential learning such as field visits and community engagements. Different measures are adopted for advanced, average and below average students to ensure effective and optimal learning. Timely remedial measures are taken to help failed students.

20.Distance education/online education:

Realizing the changing scenario of education, the college decided to explore the possibility of starting a centre for distance education. Hence, a faculty member has been assigned to make preliminary study of the necessary requirements for starting such a centre. Similarly, a faculty member has been nominated to study the viability of MOOC courses via SWAYAM. However, as of now, the college has not started any distance and online education.

Extended Profile

1.Programme

1.1	10
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	1408
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	605
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	361
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	69
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	58
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	19
Total number of Classrooms and Seminar halls	
4.2	153.05610
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	62
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>Kohima College is affiliated with Nagaland University and hence all the departments are required to implement the syllabus prescribed by Nagaland University.</p> <p>At the commencement of the Academic Year, the Vice-principal and HoDs from all the departments take on the task of preparing the Academic Calendar, daily class routine, and distribution of classes.</p> <p>Planning is crucial in teaching as it ensures that all students</p>	

learn from the curriculum and that the content of key learning areas is considered. For effective delivery of course syllabi, lesson/teaching plans are prepared by the teachers. Therefore, faculty members make thorough planning and prepare lesson plans/teaching plans for the respective subjects for effective curriculum delivery and also to ensure that all students learn from the curriculum. Students are encouraged to meet faculty beyond classroom hours for doubt clearing.

Faculty members take utmost care to complete the syllabus on time. Internal assessments such as assignments, class tests, seminars, paper presentations, public speaking, and quizzes comprise the formal assessment process. Slow learner's needs are catered to by conducting remedial classes. Periodic meetings are held by the departments and IQAC to take stock of the teaching-learning progress.

Classrooms are equipped with ICT facilities and are used by the teachers in the teaching-learning process.

The College Library has a good number of books as well as e-books catering to the needs of the Teachers and Students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.kohimacollege.ac.in/wp-content/uploads/2023/12/Academic-Calendar-2023.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar of the College is prepared in line with the Affiliated University Calendar covering all the important dates such as commencement of classes, submission of internal marks, moderation and reviewing of internal assessment marks, filling of End-Term examination form, and Semester break.

Internal assessments as per University guidelines are conducted throughout the academic session.

Internal activities such as assignments, paper presentations, class tests, quizzes, seminars, project work, public speaking, etc

are part of the Continuous Internal Evaluation out of which three activities are conducted to assess their overall capabilities.

Such activities which are conducted help to understand the problem areas or topics that need more revision or explanation.

Class Tests and other internal activities are conducted by the respective departments and also a mid-term internal examination by the College.

Continuous Internal Evaluation facilitates both advanced as well as slow learners to improvise and gain knowledge in their course syllabus.

Solving and discussing past University question papers are carried out which helps them to tackle exam matters with ease and reduce exam-related anxiety.

Class attendance of each student is monitored.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.kohimacollege.ac.in/examination-policy/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

10

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

10/1408

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

10

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Apart from courses prescribed in the syllabus, the college tries to instill professional ethics, and human values and address environmental and gender issues by organizing different throughout the academic session.

Professional ethics: A Code of Conduct for teachers, nonteaching staff, and students is put on the college website as well as in strategic locations in the college building and the staff rooms. The students and all the employees are to strictly adhere to the disciplinary rules and regulations of the College. Programs on professional ethics are also organized for the faculty and nonteaching staff of the college

Gender: Prescribed curricula in humanities subject provide an important platform to engage in discussions regarding gender disparities and factors producing and propagating gender inequities in society. The college takes utmost care regarding the safety and security of the female students and facilitates programs for awareness of their safety through various committees like the women's cell, 'Anti- sexual and Anti-harassment cell'.

Human values: Students are encouraged to participate in programs that promote lessons on human values, dignity, and integrity. Activities carried out by the Red Ribbon Club, NCC, NSS, Evangelical Union 'Students Career Counseling and Mentoring Cell Grievance Cell 'Anti-Ragging cells revolve around these ideals.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

25

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

250

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above								
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>URL for stakeholder feedback report</td><td>View File</td></tr> <tr> <td>Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)</td><td>No File Uploaded</td></tr> <tr> <td>Any additional information(Upload)</td><td>No File Uploaded</td></tr> </tbody> </table>	File Description	Documents	URL for stakeholder feedback report	View File	Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded	Any additional information(Upload)	No File Uploaded	
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1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website								
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URL for feedback report	https://www.kohimacollege.ac.in/igac-naac/								
TEACHING-LEARNING AND EVALUATION									
2.1 - Student Enrollment and Profile									
2.1.1 - Enrolment Number Number of students admitted during the year									
2.1.1.1 - Number of sanctioned seats during the year									
605									
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Any additional information	View File								
Institutional data in prescribed format	View File								
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)									

2.1.2.1 - Number of actual students admitted from the reserved categories during the year**604**

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Orientation programme for the newly admitted students is conducted every year, where details of the course content, examination, importance of class attendance are given. No particular programme is charted out for identification of advanced and slow learners however it is mostly assessed through the students' performance not only in academics but also in their performance in extracurricular activities. Advanced learners are encouraged to excel through special mentorship, providing extra reading materials, exposure opportunities. Such students are also deputed to represent the college in various forums to participate in academic events, co-curricular and extra-curricular activities. This will further enhance their learning and social skills that will prepare them for higher studies.

Remedial classes are conducted for slow learners and for all those who needs extra classes. Students lagging behind in internal tests are given the opportunity for retest. One to one meeting between teacher and student with low class attendance and poor performances in class test is also done. To encourage and acknowledge the academic achievement of students at the university level, the college has constituted a number of awards like 'Scholar's badge' , Alumni Association Award, 'Meritorious Award' for subject toppers in Economics, History, Political Science and Tenyidie.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1408	69

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college enhances the learning experience of students through student centric activities like peer teaching and peer evaluation, paper presentations, class seminars, group assignment writings, field trips. This has proved effective in developing interactive collaboration and independent learning among students. Project works on concerns of common interests like environment issues, gender issues are assigned to students to promote self- learning.

To develop social, ethical and personal values, students are encouraged to enrol in NSS, NCC, Red Ribbon Club, Swachh Bharat cells. These cells extend support in the college activities and in community services through awareness program on various issues. Besides these, college activities like Sports week, Literary and Cultural Day, Freshers' Day, Parting Social and Prize Distribution Day are organised by the students themselves. This helps develop students' leadership skills, decision making, organizational skills and to shoulder responsibilities. Students are encouraged to take part in debates, quiz and poster competitions, etc. organized by other institutions as well as by the college.

Department specific activities like study tours, field visits, talk series, museum visits are organized which exposes students to real life situations and gives them a first hand experience about the topics that are taught in classrooms.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The role of ICT has become important in the present education scenario and as such Kohima college is not only committed to make the classrooms ICT enabled, but teachers are also encouraged to go beyond the traditional method of teaching and make use of the available ICT resources to enhance teaching- learning process. The college has 17 classrooms equipped with projectors and 2 smart boards which are used for different activities as well as for teaching purposes. Teachers use ICT tools like desktop, laptops and smartphones for easier communication with the students. WhatsApp Groups are formed for disseminating important information, provide additional resources and reading materials in the form of PDF notes, PPT, e books, to students.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.kohimacollege.ac.in/wp-content/uploads/2022/08/2.3.1-ICT-Tools-used-by-teachers.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

69

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

56

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

18

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

699

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College undertakes the following measures to ensure transparency in terms of frequency and variety in internal assessment. An orientation program is organized for the freshers where they are acquainted with the norms involved in the examination and evaluation process. Students are assessed on a continuous basis through written test, paper presentation, project work. This ongoing assessment generates information on the learning process of the students.

Students are informed about the date and syllabus of the test in advance and questions are prepared according to the University question pattern. In case of projects, seminars or assignments, some departments divide the students into smaller groups and topics are provided. Students are given a timeline for submission of the same. Teachers assign projects which will develop the students' creative skills and engage them in critical thinking.

Students failing to sit for internal tests or write assignments, due to genuine reasons are given a chance to complete the same within a stipulated time. To ensure transparency students are informed of their performance and marks secured.

Regular departmental meetings are held to ensure that teachers take regular class tests, assignments etc. for an effective evaluation of the students.

Marks obtained by students are submitted to the HoDs, which is further reviewed and tabulated by the Examination Committee.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.kohimacollege.ac.in/examination-policy/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college uses the following mechanism to deal with internal examination related grievances to ensure a transparent process and in the best interest of the students.

- The college has an Examination committee, with the Principal as the chairman and all the HoDs as members. This committee is responsible to oversees all exam related matters

- For the redressal of any exam related issues, students can write an application seeking redressal through the Grievance Redressal Cell of the college or meet any of the committee members personally with a written complaint for reevaluation of the particular paper. The application will then be forwarded to the HoD of the concerned department to be appropriately addressed by the concerned teacher.
- Appeals should be made as soon as possible after the marks are given out. The teacher is expected to respond within two days. Students resorting to unfair means in the examination hall are strictly dealt with as per the rules laid down by the college.
- Marks awarded by the individual teachers are further scrutinized by the respective HoDs, before submitting it to the Examination Committee.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Program outcomes include a range of skills and knowledge that students acquire during their course of study. Within the prescribed curriculum of the university, the college has made every possible attempt to incorporate activities to bring about all round development to transform students into being assets to the society.

Mechanism of communication of programmes and course outcomes

- Information about the objectives and learning outcomes of the various course offered by the institution is put up the college website and also in the prospectus.
- Course outcomes are clearly outlined during the college orientation day as well as during the departmental orientation. Help desks manned by students' council under the supervision of teachers are also set up during admissions.
- The students are also made aware of what to expect from the courses and subjects on offer during mentoring sessions as

well as benefits of enrolling for unconventional subjects like Functional English and Certificate courses offered by the institution.

- The college organizes different extracurricular and cocurricular activities which are designed keeping in mind the course outcomes and encourages the participation of students in such programs, to equip them with necessary life skills.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.kohimacollege.ac.in/programme-outcome-course-outcome/
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

As an institute of higher education, we measure the attainment of the program outcome not only on the basis of the marks secured in the examination, but also in terms of confidence, moral and ethical values and disciplined habits we instil in them. Following are some measures of direct evaluation.

Direct method of assessment

- Internal assessment of 30% of the marks in each course is conducted by the college and 70% of the marks are for external examination.
- In smaller groups (honours) every student is assigned different topics for presentations
- Students performing poorly are met by the teachers and appropriate remedial measures are suggested.
- The result of the End- Term examination conducted by the University is also analysed by the respective departments and measures for improvements are adopted.

Indirect method of assessment

- Students participation in co-curricular and extracurricular activities, especially during the college week measures the outcome of the students, not only in academics but also in other aspects like enhancement of social skills and

leadership qualities..

- Students progression to higher education is also another indication for the attainment of programme outcome

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

340

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://www.kohimacollege.ac.in/wp-content/uploads/2023/12/AAR-2022-23.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.kohimacollege.ac.in/student-satisfaction-survey-sss/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

09

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

1

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

13

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College conducts various activities to engage the students with regards to various social issues pertaining to the students and the neighbourhood community. There are various cells and committees in place to create awareness on social issues such as environmental problems and measures to mitigate those challenges, e-waste management, gender equality. Regular social work focusing on cleanliness drive within the campus and nearby locations has reinforced the value of social service, cleanliness and holistic development.

Women Cell in partnership with other cells has organised Gender Equality Day on 26th August 2022 by organizing an Inter-departmental speech competition on the topic '33% reservation of

women in ULB is compatible with the Naga Traditional and customary Laws'. Through this debate, students have learned the complex dynamics between customary law and women rights. Students of Good Will Boys Hostel and UGC Girls Hostel regularly helped in keeping the neighborhood environment clean from plastics and other wastes.

Kohima College observes various important days such as Earth Day, World No Tobacco Day and World Environment Day. Legal Cell, Kohima College also conducted a legal Awareness Programme in collaboration with Kohima District Legal Services Authority on August 26th 2022.

Through all these activities, the college has instilled a sense of responsibility among students and faculty towards the college, neighbourhood community and beyond. Students' volunteers have volunteered to clean the college library, girls common room and toilets. Students are found to be more careful in maintaining hygienic environment inside the classrooms, corridor and toilets, etc.

File Description	Documents
Paste link for additional information	https://www.kohimacollege.ac.in/beatplasticpollution-campus-beautification-and-plantation-drive/
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

03

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

06

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

337

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

06

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

05

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Permission is required from the Department of Higher Education, Government of Nagaland for any proposal for enhancement and maintenance of physical facilities. During the current AQAR period, the college has been able to augment its infrastructure and physical facilities through developmental fees collected from the students. RUSA funding is also utilised for development purposes.

Classrooms and Halls:

There are 17 classrooms with LCD facilities. 1 classroom with smart board, LCD projector and screen. 1 conference hall with Smart board, LCD projector and screen. The College has an auditorium with a capacity to house 700 students.

Laboratory: There is a Language Lab with 31 computers, 1

projector, 1 printer, 1 speaker and 1 interactive smart board. This Lab is used for conducting classes by the Functional English department, Concept on Computer Course and Commerce Department classes. In the current year, 11 computers were added.

Library:

There is a separate building for the library which is partially automated with SOUL 2.0 software. It has a subscription to the NLIST program with access to e-journals and e-books. It has a separate room for the librarian and a reference room on the ground floor, stack room on the first floor and reading room with a sitting capacity of 60, and an E-resource section / a browsing centre with 8 computer systems on the top floor. It has an internet connection of 300 LAN/80 Wi-fi Mbps and solar power backup.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.kohimacollege.ac.in/wp-content/uploads/2022/08/4.1.1-classrooms-with-LCD.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Games and Sports:

The college has 1 playground measuring 170 mts (Length) and 70 mts (Breadth) for outdoor sporting activities, 1 indoor arena for games and other extra-curricular activities, 1 multipurpose indoor

sports complex has been completed and inaugurated on 16/06/2023 by Shri. Temjen Imna Along, Honble Minister for Higher Education and Tourism, Government of Nagaland.

Cultural activities:

1 auditorium measured 123x88 ft., 1 keyboard, 1 guitar and drums, 1 Camera, 4 microphones, 1 mixer-board, 8 speakers, which are used during the various functions held in the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.kohimacollege.ac.in/college-playground/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

19

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

19

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.kohimacollege.ac.in/wp-content/uploads/2022/08/4.1.1-classrooms-with-LCD.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

22.98

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Apart from Librarian and staffs, there is a library advisory committee which plays an important role in bringing about strategic plans for the improvement in library services. The college library is partially automated using Software for University Libraries. The INFLIBNET UGC facility is also available for all members. The materials in the library are organized using the DCC classification system. The college library uses OPAC to identify books. The library has an Open Access System to almost all the materials available in open shelves for self retrieval. Reference books, journals, magazines, newspapers are made available in the library. The students are allowed to borrow books from the library for 7 days and faculty for 90 days. Media (CDs, DVDs) is allowed for 7days. Late fine of Re1 per day is realized from the due date. The library purchases materials in support of the academic curriculum of the college as per the recommendation and suggestions of the HODs of the college.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.kohimacollege.ac.in/wp-content/uploads/2022/08/4.1.2-library-software.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

7.25

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

64

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

To ensure that the teachers and the students gets the benefits of the IT facilities the college updates its IT facilities.

Facilities: SymBios Broadband Services Pvt Ltd is providing internet connectivity of bandwidth 100 Mbps for LAN/50 Mbps for

Wifi in the college building. The campus is not fully Wifi enabled, but faculty and students can access both wi-fi and LAN connection in the library and college building. To practice and maintain paperless ambience in the college as per Indian Green Building Council Norms, the college has an official website, Official Instagram, Official Facebook, WhatsApp, Official Telegram and the College App through which all the official information is shared. A common user-ID for Wi-fi facility is made available on all days with a common used-ID and can be accessed in the college parameter. Facility for browsing and accessing e-resources in the library and language lab is provided. The college has installed 15 KV Solar transformers to give constant power backup.

SERVICES PROVIDER: Symbiosis Broadband Services Pvt Lmted.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

62

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**44**

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college development committee Monitors and supervises the overall maintenance and utilization of the various infrastructure facilities in the college. The committee carries out all minor repair works while the major repair works involving upgrading of the existing infrastructural facilities is forwarded to the state government through the office of the Principal.

Computer cum language lab- is maintained by the college authority and supplemented by the collection of Rs.300/- from the students of the Functional English department. A group of staff specifically assigned is responsible for maintenance and upkeep of the rest of the computers.

Library- The Library committee looks after by College Library. The library follows open access system to almost all the materials which are available in open shelves for self retrieval. The library purchases materials in support of the academic curriculum of the college in consultation with the HODs of the college.

Classrooms - Class rooms are maintained by every class

representatives and a faculty is assigned the responsibility for looking after the welfare of the students. Swatch Bharat cell of the college gives a certificate to the cleanest classroom every semester to encourage the students to learn dignity of labour and also keep the classroom and surroundings clean. The college has a

physical instructor whose duty involves upkeep of the playground and sports items. To ensure safety and security, CC TV cameras are installed at strategic locations in the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.kohimacollege.ac.in/wp-content/uploads/2019/10/Maintenance-of-campus-infrastructure.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

1170

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

13

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	B. 3 of the above
File Description	Documents
Link to institutional website	https://www.kohimacollege.ac.in/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
541	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
541	
File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student	B. Any 3 of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

42

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

15

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college provides enormous scope for the participation of students in the management of the college through their roles as Kohima College Students' Council Executive members, Class Representatives, and as members in committees like IQAC, Magazine editorial Board, Uniform Committee, swachh Bharat Abhiyan, Mass Media Cell, Village Adoption committee, Friends of Nature Club, Students with disabilities Committee and Cultural Club.

The council helps share students' interests and concerns by communicating them to the college authority. It is responsible for protecting and promoting the various activities of the students in the college. It has been instrumental in monitoring discipline and adherence to rules and regulations of the college among the students by way of checking uniforms, maintaining cleanliness in the classrooms and the campus as a whole, prohibiting the consumption of tobacco and alcohol inside the campus, any form of ragging and discrimination etc. The Students' Council provide assistance to the freshers during admission. To enable the students to participate and at the same time to ascertain that they do so within their permitted scope, the Students' Welfare Committee (comprising faculty members) is instituted to guide and monitor all the activities of the Students' Council.

File Description	Documents
Paste link for additional information	https://www.kohimacollege.ac.in/list-of-committees/ https://www.kohimacollege.ac.in/wp-content/uploads/2022/04/Students-Constitution.pdf https://www.kohimacollege.ac.in/cultural-club-2/
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

31

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of the college is registered in the office of the Registrar of Societies, HOne Department Nagaland under Societies Registration Act, 1860 as amended vide Societies Registration (Nagaland Third Amendment) Act, 2008 (Act No. 1 of 2009) registration NO.HOME/SRC-7601 dated 26-07-2022.

Prominent Alumni are invited as special guests and speakers on several occasions in the college. they are also placed as members of organizing committees in major events. There is an Alumni Office in the college premises.

The Association has set up an Award for University Toppers from Kohima College. it carries a cash award of Rs. 10,000/- only and a citation which is given out by the association by organizing a grand programme. An Alumni Cell is established within the college whose duty is to collect details of graduates and to track and maintain contact with past students.

File Description	Documents
Paste link for additional information	https://www.kohimacollege.ac.in/alumni-association/ https://www.kohimacollege.ac.in/wp-content/uploads/2022/08/Alumni-Registration-.pdf
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)**E. <1Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college endeavours, in all aspects, to live up to its motto "Search for Excellence". The mission and vision guides the college, headed by the principal, towards attainment of the following goals through participative management and decision making by all stake holder:

1. To promote universal values and ethics the college observes significant days and organises awareness programmes.
2. To ensure excellence in all aspect of teaching and learning, the college endeavours to integrate ICT in classroom teaching by enabling smart classrooms.
3. Efforts are made to organised value based programmes to instil good moral values in the students.T
4. The college also undertakes outreach programmes with the objective to develop sensitivity and consciousness to social values in students.
5. The students are given the opportunity to discover and develop their potential in all areas. Sports and cultural activities are regularly conducted for the growth and development of the students.
6. Scholars Badge Award for the best performing students, in all departments, have been instituted with the primary objective to motivate and encourage meritorious students.
7. To create awareness and sensitise environmental consciousness regularly social work and cleanliness drives are carried out in and outside the college

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

To foster healthy participation and working environment the college has instituted 43 committees that encompasses the entire aspects of the institution. The main objective of these cells and committees is to ensure quality in all spheres of the college through the activities conducted by them. The aims, objectives, roles, and responsibilities of these committees are clearly outlined. The committees enjoy the freedom to express and work on their creative and innovative ideas within the permitted scope. The committee members are appointed after careful consideration by the Principal, Vice Principal and HODs in order to ensure that right people are entrusted with the right responsibility to better contribute to the college. Through out the year, these committees are actively engaged in organising valuable co-curricular activities for the growth and different of the students.

This practice of decentralization and participative management has immensely contributed towards making the college dynamic, vibrant and systematic.

File Description	Documents
Paste link for additional information	https://www.kohimacollege.ac.in/list-of-committees/
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college's prepares the longterm plans in accordance with the vision and mission statement of the college. These plans are formulated by the Development Committee, RUSA and IQAC after careful assessment with regard to the need and requirement of the college vis-a-vi the availability of the college resources. The short term plans or yearly plans are formulated towards the attainment of the perspective goals. The long term plans are prepared under the following heads :-

1. Academic vision
2. Infrastructure
3. Extension Services and
4. ICT development

Based on the strategic plan the construction and upgradation works in the Library section has been successfully implemented. New construction includes 1 separate Librarian with an attached toilet. Renovation of the reference section, furniture purchases and purchased new Computer sets, 2 laptops, a laser printer, a printer cum scanner, and a bar code scanner. For uninterrupted power supply, the entire Library has been made solar power enabled with 25 KV backup. This has greatly improved the entire working system of the Library. Other improved facilities include regular uninterrupted High speed internet of 100/50 Mbps (LAN/Wi-Fi). New RO (Reverse Osmosis) water filters have been fitted in two floors of the library.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The shared responsibility and collective efforts of all stakeholders is clearly reflected in the organogram of the college.

Principal : The Principal is the head of the institution and is the link between the Government and the college. The principal is authorised to take decisions in regard to administrative, academic and financial matters.

Vice Principal : The Vice Principal prepares and executes the college's academic calendar. The Vice principal oversees all matters pertaining to examination, attendance, routine, and daily class functioning.

The IQAC : The IQAC of the college plays a key role in assessing and assuring quality in the teaching-learning and evaluation process.

Head of the Departments : Power is delegated to HoDs for practical and effective functioning of academic activities at the department level.

Head Assistant : The Head Assistant deals with the correspondences and maintenance offiles of the teachers and staff. He oversees the works of the ministerial staff.

Examination Branch : Documents of students like Admit cards, Registration cards, Mark sheets, Pass Certificates, Transfer certificates etc. are processed and issued through this branch.

Accounts Branch : The Principal is the DDO of the institution. This branch maintains all records of the financial transactions of the college.

Establishment Branch : This branch is responsible for dispatching information as per the instruction of the college authority and for the maintenance of all correspondence files of the college

Library: The library is headed by the librarian who oversees the maintenance and upgradation of the library

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://www.kohimacollege.ac.in/organogram/
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching staff: The teaching Faculty of Kohima College has formed an association called KCTA. It is registered under the Societies Act, bearing Regd. No.H/RS-458. The Association functions under the framework of All Nagaland Government College Teachers Association (ANGTA). KCTA is also affiliated to the All India Federation of University and College Teachers Organization (AIFUCTO). The main objectives of the association is to uphold the interest of and foster unity among the teachers of the college. It extends physical and financial help to its members when need arises.

Non teaching staff: The Kohima College Ministerial Staff Welfare Association was formed on 1st March 2008 with an aim to promote better relationships among the staff and support each other in good and bad times. The office bearers consists of President, General Secretary and Treasurer who are elected among the members for a tenure of 3 years.

The teachers and the non teaching staff can avail the following -

- Loan facilities from banks through recommendation and forwarding to the bank by the college
- Staff bus facility.

Welfare initiatives from the government of Nagaland:

- Group Insurance Scheme
- General Provident Fund
- National Pension Scheme
- Medical Allowance
- House Rent Allowance
- Medical reimbursement
- 12 days casual leave in a year
- Staff quarters
- Maternity Leave of 6 months

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

18

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Appraisal for teaching and non teaching staff are assessed annually by filling up the Annual Performance Report (APAR) which is reviewed and evaluated by the reporting officer and forwarded to the government.

Appraisal for Teaching staff : The Teaching staff is reported upon by the Principal of the college based on certain criteria and reviewed by the Director afterwards.

The college follows the Annual Performance Assessment Report as per Higher Education Rules of the state for promotion of teaching staff. The faculty (applicant) fills up the prescribed format of Annual Self-Assessment for the Performance Based Appraisal System which is submitted to the HOD. The Head of department after verification submits to the IQAC. The outcome of the review of the performance appraisal reports are recorded and compiled by IQAC which is later forwarded to the screening committee constituted by the Department of Higher Education for API score calculation.

Appraisal for Non- teaching staff : The Head Assistant reports upon the non-teaching staff comprising of Grade-III and Grade-IV staff which is then forwarded to the Principal for review. The non-teaching staff promotion is based on Nagaland State Government Service Rule.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Audit : Kohima College Kohima has a three member audit committee that analyses the college internal revenue, contribution from philanthropists and expenditure semi-annually in abidance to the directive from the Department of Higher Education. The committee maintains separate Audit files for IQAC, Library, Magazine and Maintenance and Development. It checks and verifies all receipts and vouchers of all types of account. To simplify the work of the disbursing authority, a sample of a format of actual expenditure report has also been shared by the committee. After which, an internal audit is done by a private Chartered Accountant. The internal audit is conducted to maintain financial transparency and accountability.

External Audit : At the external level, financial audit is done by the Department of Higher Education through the office of the Accountant General, Nagaland. Grants from the government under plan and non-plan such as salary and wages, office expenses, material supply etc. are covered under external audit

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- Kohima College being a government institution, receives funding from the Directorate of Higher Education, Government of Nagaland.
- The Government funding focuses on three important components: Office Expenses, Material Supply and Machinery Equipments.
- A nominal amount is realised from the students at the time of admission. A component of the amount is utilised for college development .
- The Development Committee comprising the Principal, Vice Principal and HoDs of all departments has been set up to oversee the utilization and management of the fund.
- The development committee strategically identifies the developmental needs and collectively takes decisions based on the available resources and financial position of the college.
- Essentially the fund is utilized for procuring items of furniture for classrooms, offices, lighting facilities, repair and maintenance of college properties and facilities, procurement of stationeries, other utilities etc.
- For transparency, accountability and proper utilization of funds, the IQAC sanctions money to the various cells for its activities.
- The college floriculture unit generate some funds yearly. This amount is in turn used for the maintenance and upkeep of the unit.
- For conduct of external exams for different Government departments, some amount is paid to the college for use of the college facilities. This amount is utilized for sanitation purposes in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Academic Audit - With the vision to maintain quality education and improve the overall performance of the college, IQAC initiated this exercise for all the departments. Format for checklist and remarks/observation is prepared under different parameters.

1. Academic calendar for the academic session.
2. Distribution of papers.
3. Lesson plan
4. Mentoring of students allotted to the students of the department
5. Coverage of the syllabus
6. Result Analysis of previous exam
7. Monthly attendance of students prepared and submitted
8. Departmental activities of the year
9. Achievement of faculty members
10. Assignments/projects/seminars/tests conducted for the students
11. Identification and steps taken for
12. Non-performing students/slow learners
13. Advanced learners

The format is thoroughly examined by the respective departments and suggestions for improvement can be made through the comment section. The report is then submitted to the IQAC for further scrutiny and record. The plan of action is prepared accordingly. This exercise has been particularly beneficial for teachers to realise their strengths and weaknesses. It has brought about attitudinal change towards work not only in the classroom but also in extra-curricular activities

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Student's Performance Review - Review of students' learning outcome is assessed through their performance in internal assessment which is done through class tests, paper presentations, assignment writings etc. Feedbacks are given to the student about their performance. The mistakes are pointed out and careful guidance for improvement in the future is given. To bring uniformity in evaluation of answer scripts, the evaluated scripts by the examiners are scrutinized by Head of each department and anomalies if any are pointed out to them. Special tests for weak students are also conducted.

Use of ICT -Teachers have been encouraged to integrate the use of ICT in teaching learning process in the classrooms. Most of the teachers use powerpoint presentations for delivery of the lessons. This will help the students as well as the teachers to be more innovative and keep pace with the technological advancement. Sharing of learning materials and collection of assignments are done through Emails and Whatsapp.

Incremental improvement

1. Language lab upgraded and a smart board installed.
2. Entrepreneurship Development Certificate Course introduced to enhance employability Skills.
3. Remedial/tutorial classes arranged, additional study materials and counselling through mentoring system provided especially for slow learners.
4. Recreation room for girls construction.
5. Alumni association has been registered.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.kohimacollege.ac.in/wp-content/uploads/2023/12/AAR-2022-23.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution takes measures from time to time to conduct programmes that bring the issue of gender equality to the fore. These programmes are organized for students and faculty to sensitize, create awareness and equip students to deal them with these issues in society even later on in life.

Under the aegis of Women's Cell, various programmes are organized.

1. Few Girls students were sent to participate in the State Level Commemoration of International Women's Day on 8th

March 2023.

2. Equality day was celebrated on 26th August 2022.
3. Gender sensitization action plan was adopted in the college to create awareness on matters relating to gender biasness and inequalities.
4. A Girls' Common room was constructed and an incinerator was installed. A proposal to put up a pad vending machine is under process with the Department of Science and Technology.
5. Internal Complaints Committee comprising of Anti-Ragging, Anti-Sexual and Women Cell have been put in place.
6. Mentoring and Counselling of students by teachers on gender related themes is taken care by respective teachers with their mentees.
7. Relevant phone number such as Women Helpline 181 and phone numbers of all Cell Conveners are displayed in the Girls' Common Room to deal with any issue that may arise.

File Description	Documents
Annual gender sensitization action plan	chrome-extension://efaidnbmnnnibpcajpcglcl efindmkaj/https://www.kohimacollege.ac.in/wp-content/uploads/2022/07/Annual-Gender-Sensitization-Action-Plan-2022-23.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.kohimacollege.ac.in/girls-common-room/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of

degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management- waste generated in the college is segregated properly and collected in the waste bins. The sanitation trucks of the Kohima Village Council collects the wastes twice a week. Colour coded dustbins are placed at strategic locations in the College.

Liquid Waste Management- the liquid wastes collected from the canteen and boys' and girls' hostels are collected daily as fodder for domesticated animals by the concerned persons.

E-Waste Management- the college has signed an MoU with e- CIRCLE in October 2021 which has been renewed till 2024. E-Circle is an authorized Waste Electrical Electronic Equipment (WEEE) centre based in Dimapur, Nagaland This collaboration is for the collection of e-waste generated in the college. Collection of e-waste from teachers, supporting staff and students was done. College has an e-waste collection centre. About 890 kgs of e-waste was collected for recycle in the current year.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://www.kohimacollege.ac.in/waste-collection-point/
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1.Restricted entry of automobiles 2.Use of Bicycles/ Battery powered vehicles 3.Pedestrian Friendly pathways 4.Ban on use of Plastic 5.landscaping with trees and plants 	B. Any 3 of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following <ol style="list-style-type: none"> 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities 	D. Any 1 of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	No File Uploaded
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-	B. Any 3 of the above

reading software, mechanized equipment
5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies
of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college makes consistent endeavors to create an inclusive environment for all, through the various programmes that are conducted by the college. The college follows the reservation policy for PWDs as directed by the Directorate of Higher Education, Govt of Nagaland. Seats are reserved for students having disabilities. The college has Student with Disability cell, which takes care of the students with disabilities.

The college also follows a community oriented admission policy, where considerations are given for the local community and students passing out from government schools. The college has a Village Adoption Committee which takes initiatives in linking community with the college. Under this initiative, a student from this adopted village is given free admission. The college has Scholarship for Needy students. A student was given free admission under this policy under the current year.

Celebration of Annual Cultural Day promotes the very essence of communal harmony and tolerance among the people. Students belonging to diverse communities are encouraged to present cultural songs, dances and sports. The college observes every Wednesdays as Cultural Day whereby all members are encouraged to wear at least one cultural item. This exercise has helped in creating cultural exchange and acceptance among members. The college also celebrates Equality Day, International Indigenous

Day, United Nations' Day, International Women's Day, International Non-Violence Day, etc. Apart from these observations, the college follows No Discrimination Policy in all matters whereby students, faculty and staff belonging to different communities are represented and participated adequately.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitization of students and employees of the Institution on rights and duties of citizens values, are carried out through the following programmes:

1. Poetry Writing Contest "Freedom Fighters of India", in commemoration of 75 Years of Independence & Mangal Pandey's Birth Anniversary on 19th July, 2022.
2. Kohima College Students' Council election on 26th July, 2022.
3. 55th College Foundation Day cum World Indigenous Day was commemorated on 09/08/2022.
4. History Club organises a Painting Competition, in commemoration of 75 Years of Indian Independence on 11th August, 2022.
5. Flag Hoisting Ceremony on Independence Day, held at Kohima College on 15th August 2022.
6. Kohima College participated on Independence Day on 15th August, 2022.
7. Sanitation Drive around the Kohima College Campus on 20th August, 2022.
8. Youth Voters Festival themed "Ethical Voting 20th September, 2022.
9. Celebration of RTI Week 2022 (5th to 12th October, 2022)
10. Clean Election Sensitization program was jointly organized on 3rd Feb 2023 .
11. Two Students participated at the Northern Sentinels Inter College Debate Competition 2023 themed "Are Disparate Tribal Identities Antithetical to Naga Unity, And Thus, A Hindrance

in Social Upliftment And Economic Development of Nagaland", Organised by the 1st (LH) Battalion Assam Rifles under the HQ 5 Sector Assam Rifles/IGAR (N) on 18th April 2023.

12. 21st-23rd April 2023: Evangelical Union, KCK organized an Evangelistic Camp at Genesis Retreat Centre
13. Three students of Kohima College participated at the State-Level Young Leaders Training Programme on Sustainable Development Goals (SDGs) organized by Government of Nagaland on 27th June, 2023.
14. 100 students from girls and boys hostel, KCK, along with two faculty members attended the G20 Summit at Cultural Hall, Kohima on 4th April 2023.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

1. Commemoration of 75 Years of India's Independence:
 1. Poetry Writing Contest "Freedom Fighters of India", in commemoration of 75 Years of Independence & Mangal Pandey's Birth Anniversary on 19th July, 2022.
 2. History Club organises a Painting Competition, in commemoration of 75 Years of Indian Independence on 11th August, 2022.
2. World Indigenous Day was observed coinciding with College Foundation Day with the theme 'Fostering the culture of Excellence' on 09/08/2022.
3. Flag Hoisting Ceremony on Independence Day, held at Kohima College on 15th August 2022.
4. Kohima College commemorated on Independence Day on 15th August, 2022.
5. To commemorate Equality Day, an Inter- departmental speech competition on the topic '33% reservation of women in ULB is compatible with the Naga Traditional and customary Laws' was organized on 26th August 2022.
6. Youth Voters Festival themed "Ethical Voting 20th September, 2022.
7. Celebration of RTI Week 2022 (5th to 12th October, 2022)
8. 18th March 2023: "Yava Utsav" organized by Nehru Yuva Kendra Sangathan (NYRS) Ministry of Youth Affairs and Sports, Govt of India in collaboration with Kohima College, Kohima.
9. Kohima College observes Earth Day on 24th April 2023.
10. Red Ribbon Club Kohima College, Kohima commemorates World No Tobacco Day under the theme, "We need food not tobacco" on 31st May 2023.
11. Commemoration of World Environment Day on 5th June 2023.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Inter-Departmental Seminar

Objective of the Inter-Departmental Seminar: This aims to inculcate research mindset, to deepen our perspective and look at ideas and topics from an inter-disciplinary approach. This also helps foster faculty members to better intellectual partnerships. Apart from teaching, the time needed to dabble in research is spare. This practice served as a platform to float your ideas among peers and get more ideas and feedbacks. Being a HEI, albeit an undergraduate one, it is good to practice to keep yourself abreast of latest trends in your respective subjects and specializations. Also the students, especially Major students get advantage of being exposed to ideas beyond their syllabus. Indication of this practice bearing fruit is paper presentations, article and book publications, research projects and resource persons at the state, national and even international levels.

2. Cultural Conservation

The College strives to find innovative and creative ways of keeping our indigenous culture, art forms alive and relevant which is being lost because of modernization. Annual Cultural Day is organized where traditional attires, songs, dances and indigenous food are showcased. The college also has a Tribal Museum with objective to make our material culture more accessible to both students and faculty. Declaration of Wednesdays as Cultural Attire Day has further facilitated and enhanced our best practice.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Kohima College is the only government college in Kohima, the capital of Nagaland offering Arts and Commerce Streams. It is recognized as having experienced and seasoned faculty and possessing fine infrastructural facilities. The Admission Policy is notably distinctive. Being in the capital, students from all over the state come looking for educational opportunities. Understanding the aspiration and genuine difficulties faced by students, with financial and even academic standards, the institute took the responsibility of providing opportunity to the students by allotment of seats.

Kohima College accepts the challenge to provide access to education for students hailing from socially-economically disadvantaged sections of society by opening its door to those who are keen to continue their higher education but unable to do elsewhere. The college gives priority to those students passing out from government schools keeping in mind the socio-economic and academic background of these students. It has turned out to be the most rewarding and satisfying venture.

Today the college with humility and pride claims the reward for its magnanimous admission policy. Through this admission policy, many students got the opportunity and platform to be mould and shaped by passionate and dedicated teachers. Many students have excelled in academia, sports, entrepreneurship, politics, administration, legal fields and civil societies organizations. The college is contented to produce men and women of character who are assets to their communities.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Future Plans of Actions for next Academic year (2023-2024)

1. To organize an International Seminar or Conference in the next Academic year
2. To encourage more research projects among faculty members and students.
3. To encourage faculty members to publish in reputed journals and journals under UGC Care List.
4. To encourage faculty to plan and design curriculum under FYUGP.
5. To conduct more Faculty Development Programmes for teaching faculty and Workshops for Ministerial Staff.
6. To introduce PG courses in Political Science and History by next academic session.
7. To organize more career oriented programmes and skill development workshops for the students.
8. To collaborate with government departments, local industries, businesses and organizations towards holistic growth of the students.
9. To initiate more community engagements projects- Bridge Project (Connecting Academic Institution with Local Communities).